

# Chattanooga Valley Elementary School Teacher Request Form

School year 2017-2018

Chattanooga Valley Elementary School will be accepting parent requests for teachers for the 2017-2018 school year. When requesting a teacher for your child, please do not discuss your choice(s) with your child. There are many factors to be considered when placing your child in a classroom. Some of the factors that we look at as a school include, your child's programming such as enrichment and special education services, as well as, student conflicts. To help us honor as many requests as possible, it is necessary for each request to list two choices. We cannot always honor parent requests. Please keep this confidential.

Student name \_\_\_\_\_

Parent name \_\_\_\_\_

Grade student will be entering: Kindergarten First Second Third Fourth Fifth

Teacher requested – 1<sup>st</sup> choice \_\_\_\_\_

Teacher requested – 2nd choice \_\_\_\_\_

Reason for request:

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How will this benefit your child's education?

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Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return the completed form to the Chattanooga Valley Elementary School office for administrative consideration.

- Use the back of this form if you need more room.
- This form must be completed and returned by Friday, May 31, 2017 for consideration.
- Completed form must list two choices.